



PERSONAL DATA PROTECTION NOTICE

1. Personal Data Collection

This Personal Data Protection notice is issued in accordance to the requirements of the Data Protection Act 2010. This Personal Data Protection notice is issued and displayed to all our customers, authorized stockists, authorized mobile stockists and authorized distributor.

K-LINK International Sdn. Bhd (hereinafter referred to as “**K-LINK**”, “our”, “us” or “we”) would have requested and collected Personal Data and Information provided by you voluntarily as our customer/ authorized stockist/ authorized mobile stockist/ authorized distributor. This collection of your Personal Data and Information is needed in order for us to process you as our customer/ authorized stockist/ authorized mobile stockist/ authorized distributor and allow us to enter into business transactions with you in our business. Your Personal Data and Information provided to us by you will also be used by us to provide you with our notices, present and future products information, promotions and other services in relations with our business.

2. Types of Personal Data and Information Processed

The Personal Data provided by you in your application form or online registration form, other applications or notifications provided by you to us from time to time, sales generated by you and your group, your group networking structure and processed by us may include but not limited to information such as name, identity card number, passport number, address, gender, date of birth, marital status, occupation, contact information such as mobile, home, office telephone numbers, email address, race, nationality, bank account particulars, photographs, name and particulars of your spouse, name and particulars of your sponsor, videos and photos of you from our events and gatherings, sharing, testimony and other Personal Data and Information provided by you from time to time. The above mentioned Personal Data and Information provided by you and the sales information generated by you and your group maybe subjected to the Personal Data Protection Act 2010 and other similar laws.

3. Uses and Purposes of Personal Data Collection

The Personal Data and Information provided by you voluntarily and collected by us will be used and processed by us for, amongst others, the following purposes:

- a) To process your application as an authorized distributor, stockist, mobile stockist;
- b) To process your submission of sales with us;
- c) To perform computation and payment of the bonus, commission, incentives and other benefits as the case may be;
- d) To process accounting records between us and to comply with all legal, statutory, regulatory requirements;
- e) To contact and notify you of any announcement, events or latest news or marketing activities and product updates or launching of new products, changes to Marketing Plan, business related operational procedures, Rules and Regulations of **K-LINK** whether present or future;
- f) To conduct analysis, research and development in connection with upgrading of our products, services, marketing strategies, events, programs and multi-level marketing (MLM) network platform hence your Personal Data and Information provided by you may be shared with our third party service providers and suppliers;
- g) For our employees, your upline and our other distributors to contact you or persons named or mentioned in the application form in order to provide you their services, advises and supports;
- h) To share your information and personal data with our related companies/ branches in and outside Malaysia for sales activities, marketing, other events that will benefit you as a customer/ stockist/ mobile stockist/ distributor of **K-LINK**;
- i) To publish in **K-LINK**'s advertisements, promotion material and communication channel including all social media sites;
- j) Others purpose, directly or indirectly relating to any of the above and **K-LINK**'s activities.

In any **K-LINK** related programs and events organized by us or our authorized parties, the photographs, images and videos of you and your spouse, children, relatives and friends may be taken by us and may be used for promotion, advertisement and publicity including but not limited to in our website(s), magazines, newsletters, brochures, newspapers, and all other social media sites. Should you refuse to consent and authorize us in advertising and publishing such photographs, images and/ or videos, such refusal must be made in writing and post to/ sent to the addresses stated below in clause 10 and we will not make such publication at your request, however failing in which it shall be deemed that you do allow us to use such photographs, images and videos for such publication.

4. Failure to provide Personal Data

Failure to provide Personal Data may result in us being unable to:

- a) Process you as a customer, authorized distributor, stockist, mobile stockist;
- b) Perform some or all of the functions as stated in Clause 3 and Clause 6.

5. Consent and Choice

As long as you agree to be our customer/ distributor/ stockist/ mobile stockist through completing and submitting the appropriate application form(s) or the appropriate documentation(s) and subsequently from time to time providing and updating us with more information on your Personal Data, you are deemed to have:

- a) Provided us your Personal Data voluntarily;
- b) Consented to us using and disclosing the information.

You can choose not to provide us your Personal Data or limit the use of your Personal Data by writing to us and we will remove the data as requested from our records. However by removing your Personal Data from our records, it would result in us:

- a) Being unable to perform some or all the functions as stated in Clause 3 and Clause 6.

When the removal of your Personal Data at your request results in our inability to execute our obligations to you or preventing us in our business execution, then you would have no choice but to:

- a) Resign by notifying us in writing or;
- b) Permit us to use your Personal Data and Information.

If you fail to do either then we will terminate your appointment by giving you notification in writing.

6. Transfer, Storage and Sharing

When we deemed it necessary or relevant for the purposes of data storage or processing or providing service or product on our behalf to you, we may transfer your Personal Data and Information, under conditions of confidentiality and similar levels of security safeguards to:

- a) Our related companies/ branches in and outside Malaysia for activities related to Sales and Marketing;
- b) Third party service and product providers within and outside Malaysia in which we are established.

7. Disclosure of Personal Data and Information

Your Personal Data disclosed by you to us may be disclosed by us to the following categories of parties and you hereby consent and authorize us to do so to:

- a) Any person to whom we are required to do so under law or directives from a government agency or court order;
- b) Any of our present and future related companies, subsidiaries, affiliates in Malaysia and Overseas;
- c) Any government bodies, statutory authorities and industry regulators;
- d) Our auditors, consultants, accountants, lawyers or other financial or professional advisers, our service/ product providers, your leaders, your uplines and our employees;
- e) You hereby agree and consent that your name, member ID, rank/ adjusted rank, personal BV, personal group BV, group BV and your downlines may be accessed by your upline(s) from our website(s).

When you provide us with Personal Data and Information of another person such as your sponsor, you are deemed to have obtained consent, permission and authorization of that person for us to use and process the Personal Data and Information of that person for our business transactions and activities.

8. Data Integrity, Rights of Access and Correction

The Personal Data collected by us from you, processed and held by us must be genuine, accurate, complete, up to date and not misleading. It is your duty and responsibilities to ensure that all the Personal Data and Information provided or furnished to us by you are genuine, accurate, complete, up to date and not misleading.

Should you wish to access, update and correct your Personal Data and Information which you have provided us, such request must be made in writing and posted/ sent to the addresses stated in Clause 10.

We will update this Notice from time to time to reflect changes in law, business practices and procedures of our business.

In the event of any inconsistency between English version, Bahasa Malaysia version and Chinese version of the Personal Data Protection Notice, the English version shall take precedent.

9. Security

We do take reasonable steps to protect and secure your Personal Data and Information provided by you from loss, misuse, unauthorized access, disclosure, alteration and destruction.

10. Contact Us

Should you have any concerns about our use of your Personal Data or about this Notice, please contact:

Department : Customer Service

Tel : 603-79482333

Fax : 603-79482338

HQ address : No. 45, Jalan Kuchai Maju 2, Off Jalan Kuchai Lama, 58200 Kuala Lumpur, Malaysia

Email : info@k-link.com

This notice is issued by:

K-LINK INTERNATIONAL SDN. BHD.



K-LINK International Sdn Bhd (496046-H)
康立全球有限公司 (AJL 931316)

WISMA K-LINK, 45, Jalan Kuchai Maju 2, Off Jalan Kuchai Lama, 58200 Kuala Lumpur, Malaysia.

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